

GIS Council Meeting Minutes – Spring 2005 Meeting 2
April 19, 2005
10:00 am, Large Conference Room – Land and Water Research Building

Present: Joanne Perry, Daniel Merdes, Wayne Myers, Michael Behney, Dean Snow, Doug Miller, Brady Stroh, and Tina Enderlein

Not Present: Frank Derby, Anand Sivasubramaniam, Mark Gahegan, Gary Peterson, and E. Michael Foster Allen Kunselman, Stephen Matthews

Guests Present: Stewart Bruce, Rick Day, Tim Enderlein, Scott Dane, Don Simmons, George Baumer, Maurie Kelly, Cindy Brewer, and John Richendrfer

A. GIS Council Issues

1. Motion to approve the January 25, 2005 GIS Council meeting minutes – meeting minutes approved as written.
2. GIS Training Initiative - Suggestions from Dan Merdes and Wayne Myers to make some edits and changes to the training goal section of the 3-Year Report – Tina Enderlein will make the suggested changes to the report. If and when the Council is approved to continue with its mission – the Council will meet to discuss specifics of implementing the training service.
3. Submittal of the 3-Year Report to Dr. Pell – Mike Behney commented that it is time to get the report off to Dr. Pell. Dan Merdes recommended an editorial scrub of the document before submitting to Dr. Pell. Tina Enderlein will arrange for the PSIE writer/editor to review the 3-Year Report and transmittal letter. Motion was approved to accept the 3-Year report to be forwarded to Dr. Pell with the editorial changes incorporated. Once updated and edited Tina Enderlein will email Doug and Mike the documents for their signature and submittal to Dr. Pell.
4. Financial Report – Tina Enderlein reported on the remaining budget projected through June 2005 for the GIS Council, the GIS Officer, and the startup budget. The Council funded the TANA agreement in the amount of \$5,000 in April – this money will be deposited back into the Council budget as seats of the license are sold. Projected through June 2005, the Council's remaining budget is \$1,846.18, Tina Enderlein's travel budget is \$884.40, and the startup budget is \$795.06.
5. Update on GT Governance Model Review Meeting Date – this item is tabled until the next Council meeting in the fall of 2005 after the PA GIS conference on May 17-18.
6. GDT (TANA) Data Agreement – Brady Stroh and Tina Enderlein gave an update on the status of the TANA agreement. A separate account was created at PSU–Harrisburg to deposit the funding generated from the sale of the agreement to Penn State folks. \$5,000.00 from the Council's budget was transferred to this new account on April 11, 2005 to purchase the agreement. Payment for the agreement will go through Harrisburg's purchasing department. Brady and Tina are in the process of developing purchasing guidelines and marketing strategies – these items will be posted on the GIS website and sent out on the GIS listserv.
7. ESRI Site License Pricing Issues / Concerns – Tina Enderlein followed up with Sue Gavazzi regarding the pricing structure for ESRI products – Sue will look into the pricing when the contract is up for renewal in October 2005. Rick Day, Wayne Myers, and Doug Miller mentioned some problems they have encountered with the computer store when ordering the

ESRI software products. Doug Miller suggested putting together a Council sub committee to meet with Sue and discuss the issues. Doug suggested the four Penn State ESRI technical contacts (David Walrath, Beth King, Eric Steele, and Brian Bills) be invited to serve on the committee. The committee will be charged with educating the computer store of the GIS Community's needs concerning the ESRI site license.

B. Research Opportunities

1. Update from Maurie Kelly Level II funded proposal – (Update available on ANGEL) Maurie emailed a brief update on their activities for their project to develop a modeling capability within the Environmental Data Library at PSIE.
2. Update from Rick Day and Tim Enderlein Level II funded proposal (Update available on ANGEL)
– Tim Enderlein gave a written update and a report on his progress at the meeting. The project is progressing well and they have received feedback from the National Park Service that they would like to pursue a more formal working relationship with CAS for GIS visualization projects. They have also had the images produced in their pilot project shown at a number of GIS-related conferences and meetings.
3. Funding proposal submissions: (proposals are available on ANGEL)
 - a. Level I funding proposal (\$750.00) – Rick Day and Stewart Bruce – Request for support for GIS for Local Government Conference. Rick Day and Stewart Bruce were in attendance to provide details on the proposal and answer questions from Council members.
 1. Council approved Rick Day and Stewart Bruce's Level I funding proposal in the amount of \$750.00. Due to Council budget constraints, the award will be made in FY2005-2006 and is contingent upon the Council being refunded for FY 2005-2006.
 - b. Level II funding proposal (\$5,000.00) – Rick Day and Stewart Bruce – Request for support for Geospatial Summer Camp pilot project to go gain experience to apply for funding from DoL on GIS training for low income youth. Rick Day and Stewart Bruce were in attendance to provide details on the proposal and answer questions from Council members.
 1. Council approved Rick Day and Stewart Bruce's Level II funding proposal in the amount of \$5,000.00. The amount of \$1,500.00 will be awarded in FY 2004-2005, due to Council budget constraints, the remainder requested funding (\$3,500.00) will be awarded in FY 2005-2006 and is contingent upon the Council being refunded for FY 2005-2006.

C. Public Relations

1. OIR and Private Industry Mixer Update – Doug Miller, Mike Behney, and Tina Enderlein reported on their meeting with John Siggins and Anne Harshman to discuss the goals and format of event the Council envisions for GIS and the need to focus the event around a theme (most likely education) and the importance of selecting keynote speakers for the event. Doug would like to get 1-2 other Council members and/or members of the GIS Community such as David DiBiase involved creating a committee to carry forward at the next Council meeting in April with a set of options.

2. GIS Council Sponsored Events
 - a. 2005 Space Day – Council exhibited on April 2, 2005
 - b. 2005 PA GIS Conference – May 17-18, 2005

D. Other Business

1. Closing comments – Joanne Perry announced that the Maps Library recently purchased digital National Wetland Inventory Maps and FEMA Mapping.
2. Dean Snow is going on sabbatical for FY 2005-2006 and is stepping down as Department Head of Anthropology. Fred Limp is going to be the new Department Head and will be replacing Dean on the Council.
3. The meeting was adjourned at 11:35am.

Submitted by:
Tina Enderlein